



அட்லாண்டா மாநகரத் தமிழ்ச் சங்கம்
Greater Atlanta Tamil Sangam
a non-profit, 501(c)(3) tax-exempt organization
(Federal Tax ID: 56-2305795)

<http://www.gatamilsangam.org>

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN GREATER ATLANTA TAMIL SANGAM (GATS) and ATLANTA TAMIL MEDICAL CLINIC

Purpose:

- The purpose of this MOU is to establish a mutual understanding of the roles and responsibilities of GATS and ATMC.

General Terms:

- ATMC Medical Clinic would operate autonomously as a different business unit under GATS as per the Georgia Volunteer Health Care Program (GVHCP) of the Department of Public Health (DPH) Guidelines.
- GATS will not get involved directly in the Medical Clinic operation activities
- GATS Youth volunteers will be used only for Eligibility Specialist (ES), and preference will be given for Medical based interest senior students as well as Doctors / Registered Nurses Children's also eligible to serve as Volunteer
- **ATMC Medical Clinic will be operated by approved DPH volunteers and as per the Government policy**
- All the Medical Clinic Volunteers and their officers have to follow the GATS by-law and the law of the land if it is not covered in this MOU.
- Bank accounts need to be managed by Medical Clinic Treasurer under GATS accounts as a non-profit institution
- ATMC will have a treasurer who has to be GATS member for three years minimum whose term of service is two years and solely under the control of the Medical Clinic
- Current GATS Treasurer will maintain the account up to Dec 2018, and ATMC treasurer will take over the responsibility from Jan 1, 2019, onwards.
- The medical clinic is responsible for all financial transactions and maintaining the data up to 7 years for auditing purposes as per GATS by-law
- Account reconciliation needs to be done twice a year at the end of fall and spring between GATS and Medical Clinic Treasurer
- GATS will not seek any portion of this medical clinic fund for any Medical related expenses
- Any leftover money at the end of each financial year will be carried forward to the following year



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- ATMC Treasurer will have the authority to sign the checks issued from Medical Clinic account only. When the check amount exceeds \$500, the check has to be signed by the Medical Clinic Treasurer and Medical Clinic Director / Deputy Director.
- ATMC Medical Clinic Treasurer tracks all cost, but not limited to Equipment, supplies, Electronic Health Record maintenance, Federal poverty rate expenses regarding prescribed medicines working with various pharma for free medicine, labs expense, Liability expenses.
- ATMC Medical Clinic would reach out to specific sponsors for medical programs and encourage more sponsors to meet operation expenses
- ATMC Medical Clinic fundraising is limited to maximum of three years of operations cost
- GATS-President and Chairman will facilitate the Medical team in the stage yearly once
- GATS has to publish the Medical clinic flyer in the weekly newsletter and on the Facebook,

The term of MOU: This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain active indefinitely unless critical situation or a need arises. Changes to this MOU can be made only on agreement of both parties, and it can only be an addendum to this MOU.

Signatures: In witness of which, the parties to this MOU through their duly authorized representatives have executed this MOU on the day and date set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein. The effective date of this MOU is the date of the signature last affixed to this page.

BOD Chairman/ (GATS) 12/06/2018
Date

Director, Medical Clinic – 12/06/2018
Date

Secretary /Medical Clinic 12/06/2018
Date



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Operatoin lead Medical Clinic

12/06/2018

Date

Treasurer Medical Clinic (GATS Members)

12/06/2018

Date

Legal and Advisory Team (5 to 6 members)