



Date & Time	01/04/2020 – 2-5pm
Location	Kroger Conference room 10945 State Bridge Rd, Alpharetta, GA 30022
Present/Absent <i>Put X to present</i> <i>Blank is absent</i>	<input checked="" type="checkbox"/> Palanisamy Veerappan (Chairman) <input checked="" type="checkbox"/> Ramakrishnan Vedyappan <input checked="" type="checkbox"/> Sendil Karpanna <input type="checkbox"/> Gnana Prakash Soosai <input checked="" type="checkbox"/> Ezhelan Ramarajan <input checked="" type="checkbox"/> Baskar Masilamani <input checked="" type="checkbox"/> Jayasarathi Munusamy (President) <input checked="" type="checkbox"/> Ramprasad Renganathan (Treasurer)
Observers (if any)	None
Quorum (5)-Yes/No	Yes

EC Team:

Present/Absent	<input checked="" type="checkbox"/> Jayasarathi Munusamy <input checked="" type="checkbox"/> Swaminathan Annamalai <input checked="" type="checkbox"/> Ramprasad Renganathan <input checked="" type="checkbox"/> Padma Jayachandran <input checked="" type="checkbox"/> Pavithra Natarajan <input checked="" type="checkbox"/> Arun Samuelraj <input checked="" type="checkbox"/> Krithika Bharathi <input checked="" type="checkbox"/> Mahendiran Manickam <input checked="" type="checkbox"/> Mohan Thangavel <input checked="" type="checkbox"/> Poongodi Vijayakumar <input checked="" type="checkbox"/> Prabhu Mettur Balasubramanian <input checked="" type="checkbox"/> Rajkumar Pandurangan <input checked="" type="checkbox"/> Sankar Thangavelu <input checked="" type="checkbox"/> Shanmuga Sundaram Chinnathambi <input type="checkbox"/> Vinoth Shankar
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Agenda:

- Introduction
- Mandatory Bylaw orientation
- Question and Answers
- Oath Ceremony
- Sign the bylaw orientation form



Presenters:

Introduction – Thiru Palanisamy Veerappan
Bylaw I & II – Thiru. Bala Panchapakesan
Bylaw III & IV – Thiru Siva Sivakolunthu
Bylaw V – Thiru Selvaraj Periasamy
Bylaw VI, VII & VIII – Thiru. Muralidaran Sundaresan
Bylaw IX, X, XI & XII – Thiru Selvaraj Periasamy & Bala P

Minutes:

Senior volunteers presented the bylaw and shared their experience to the team.
Oath taken by all the volunteers
Thank you note provided by Jay.
Sendil Karpanna briefed the team about the Fetna Coordinator selection process and asked for everyone's support to the event.
Baskar M attended for short while and then joined over the phone due to personal travel.

Some of the questions and answers:

1. How a complaint should be filed?
Ans: Compliant must have signature and follow the bylaw section to submit the complaint. Complaints should be addressed only to the EC or Board. If a complaint does not follow the bylaw process it can be rejected.
2. Who is responsible for resolving the complaint?
Ans: If it is operations related, President/EC Team will own the complaint. If it is bylaw/finance related, the ticket will be handled by Chairman/Board. As per bylaw, President or Chairman will be the authorized persons to respond.
3. If a GB member copy Comm. Dir on the open thread or a Complaint, what should CD do ?
Ans: Other than informational, CD should direct the questions to President or Chairman. If a GB member is not satisfied with the response/resolution, member can follow the bylaw section for next steps.
4. Can EC or Board pass resolutions in an emergency meeting?
Ans: Bylaw has clear instructions on emergency meetings
5. In general, how a conflict should be handled?
Ans: Refer Gats By-Law for conflicts resolutions section which has detailed process documented
6. After the election, does the new board members have rights to be included in the board decisions?
Ans: For awareness, new board members can be copied in the email for awareness. But the decision will be taken by the current board.