



Team Meeting -- Week # 5

Date: 02/05/2020

Time: 9:00pm to 10:00 pm

PROTOCOL- Meeting only by Agenda

Officers Team (3 out of 5 Officers)

- Jai
- Swamy
- Padma
- Ram
- Pavithra

EC Team (5 out of 10 EC)

- Arun
- Mohan
- Raj
- Prabhu
- Vinodh
- Poongodi
- Krithika
- Mahendran
- Shawn
- Shanker

- 1) BOD updates
 - MOM approved if no questions
- 2) Pongal Event Update
 - Culturals - schedule to be finalized
 - Files received
 - Brochure- Mahendran
 - Video - to be posted
 - Cultural PGM certificates- To be Printed

- Printouts - Vinodh
- Plaques- received
- Raffles - T.V , Gift Vouchers
- Food - ordered and registrations coming in
- Decoration- are all planned and will be transported and assembled accordingly
- Pattimandram- group to meet on Thursday with Guest
- Booth- 27 booths
- Youth - coordinated to different departments
- Kolam - Registrations are passed out
- Spelling Bee - Registrations are passed out
- Pongal competition - according to weather indoors else to be made at home and assembled for judges.

3) Media Committee -

- Files To be provided will go in.
- Announcements are planned